



Yashwantrao Chavan Pratishthan (Regd.)

**THAKUR INSTITUTE OF
MANAGEMENT STUDIES & RESEARCH**

(Approved by AICTE, Govt. of Maharashtra & Affiliated to University of Mumbai)
ISO 9001 : 2015 Certified

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Shyamnarayan Thakur Marg, Thakur Village,
Kandivali (East), Mumbai - 400 101.

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Minutes of IQAC Meeting

Day and Date: 21st January 2020

Time: 10.00 p.m.

Venue: TIMSR Board Room

Attendees:

| Sr. No. | Name of the Committee Member | Designation |
|---------|------------------------------|--|
| 1. | Dr. Pankaj Natu | Director-Chairperson |
| 2. | Mr. V.N.Datta | Advisor, TEG |
| 3. | Mr. Pankaj Singh | Administrative Officer |
| 4. | Dr. Sushilkumar Pare | Associate Professor |
| 5. | Dr. Chandrakant Varma | Associate Professor |
| 6. | Dr. Shuchi Gautam | Associate Professor |
| 7. | Dr. Medha Bakhshi | Associate Professor |
| 8. | Dr. Santosh Singh | Nominee - Local Society |
| 9. | Mr. Sagar Parmar | Student |
| 10. | Ms. Saloni Sharma | Alumni |
| 11. | Ms. Akshali Shah | Sr. Vice President-Strategy (Sales & Marketing) Parag Milk Foods Ltd.-'Govardhan' |
| 12. | Mr. Mukund Harne | Assistant Librarian |
| 13. | CA (Dr.) Leena Gadkari | IQAC Coordinator |

Agenda:

1. To confirm minutes of the meeting held on 25th September, 2019
2. To report the progress on the points discussed in the meeting which was held on 25th September, 2019
3. Report on the progress on the earlier quality initiatives taken by the IQAC
4. To receive and discuss about the new quality initiatives

Discussion:

In the beginning, the IQAC Coordinator welcomed all the members.

[Signature]
Director

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1. The minutes of the meeting held on 25th September, 2019 were read out and confirmed.
2. Report on the progress on the points discussed in the meeting held on 25th September, 2019:

| Sr. No | Decision taken in the IQAC Meeting dated 25/09/2019 | Progress achieved |
|--------|--|--|
| 1 | Review of the innovative processes adopted by the institution in Teaching, Learning and Evaluation: | |
| | a) Event based Learning Outcome as a part of Innovative Teaching Learning Processes. | Post Event Learning Outcome submitted by students |
| | b) Using Liberal and Performing Arts like drama, literature and sports etc as teaching learning tools. | Zumba sessions have been conducted for PGDM 2019-21 Batch on the following dates: -5th January, 2020 -12th January, 2020 |
| 2 | Discussion on the qualitative improvement to be made in research activities: | |
| | a) Henceforth the FDP will be conducted for one week as per the minimum requirement laid down by the statutory bodies. | FDP conducted for one week - from 22nd November, 2019 to 29th November, 2019. |
| 3 | Discussion on augmentation of resources for improvement in quality: | |
| | a) Up-gradation of Fin-tech Lab | <ul style="list-style-type: none"> • Funds received from Seneca Canada 15,000 Canadian Dollars. • Course material related to the coursework in subject of Fin-tech has been ordered in November, 2019. |


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|---|--|---|
| 4 | <p>Discussion on seeking involvement of alumni in steps to be taken for quality improvement</p> <p>Alumni are the backbone of any organization and TIMSR alumni have been always supportive. They have been involved in critical decision making like curriculum design through Advisory Board but a more robust interface with the alumni shall help students become employment ready. To that end, a new quality initiative was taken to map alumni's interest area and then invite them for those activities like Institute Events (Induction, Conclave, Panel Discussion, FEST, etc), Guest Sessions, Innovation and Entrepreneurship, Summer Internship, Placement, Placement Preparedness, Financial Support, Viva-voce etc.</p> | Registration form designed to tap the interest areas of alumni were filled and analysis was done. |
| 5 | <p>Others:</p> <p>Taking the concept of mindfulness to students outside TIMSR.</p> <p>Initiatives to address gender specific issues</p> | <p>Posters of Mindfulness displayed in TSAP and TCET</p> <ol style="list-style-type: none"> 1. A session was organized on 26th September, 2019 for students and staff on 'Combating sexual harassment (The sexual Harassment of Women at Workplace – Prevention, Prohibition and Redressal Act 2013) 2. A Poster Making Competition was organized on 'Women Empowerment' on 5th October, 2019 3. A Write up competition was organized on 11th January , 2020 on topics such as 'Women Empowerment' and 'Gender |



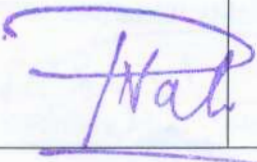
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Director

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|--|--|---|
| | | Equality' |
| | Initiatives to create awareness about mindful eating practices | <ul style="list-style-type: none"> • Soft boards displayed in the TIMSR refreshment room. • Soft boards displayed in the canteen. |

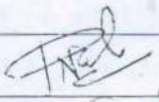
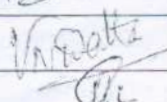


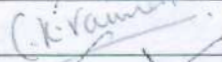


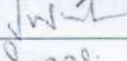
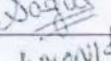

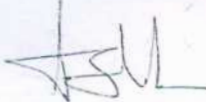
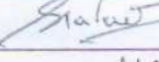
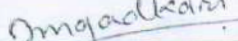
3. Report on the progress on the quality initiatives taken by the IQAC:

- i. Daily Mindfulness sessions were conducted for the staff: details as per Annexure 1

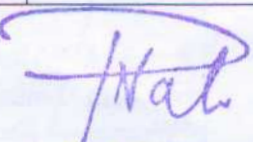
4. It was decided to work upon the quality initiatives taken earlier by the IQAC. No new initiatives were taken in the meeting.

The meeting ended with a vote of thanks.

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Annexure 1Details of DMS Sessions

Conducted during: 25th September, 2019 to 20th January, 2020

| Sr.no | Date | Number of Teaching Staff | Number of Non Teaching Staff | Total |
|-------|------------|--------------------------|------------------------------|-------|
| 1 | 25/9/2019 | 19 | 8 | 27 |
| 2 | 27/9/2019 | 8 | 9 | 17 |
| 3 | 28/9/2019 | -- | 8 | 8 |
| 4 | 30/9/2019 | 14 | 12 | 26 |
| 5 | 1/10/2019 | 14 | 14 | 28 |
| 6 | 3/10/2019 | 13 | 7 | 20 |
| 7 | 4/10/2019 | 13 | 10 | 23 |
| 8 | 5/10/2019 | 16 | 12 | 28 |
| 9 | 9/10/2019 | 19 | 8 | 27 |
| 10 | 11/10/2019 | 8 | 11 | 19 |
| 11 | 10/10/2019 | 18 | 15 | 33 |
| 12 | 14/10/2019 | 10 | 10 | 20 |
| 13 | 15/10/2019 | 14 | 12 | 26 |
| 14 | 16/10/2019 | 17 | 13 | 30 |
| 15 | 17/10/2019 | 13 | 10 | 23 |
| 16 | 18/10/2019 | 11 | 15 | 26 |
| 17 | 19/10/2019 | 11 | 9 | 20 |
| 18 | 22/10/2019 | 12 | 9 | 21 |
| 19 | 24/10/2019 | 16 | 13 | 29 |
| 20 | 25/10/2019 | 18 | 10 | 28 |
| 21 | 26/10/2019 | 11 | 10 | 21 |
| 22 | 30/10/2019 | 18 | 14 | 32 |
| 23 | 31/10/2019 | 16 | 8 | 24 |
| 24 | 1/11/2019 | 15 | 11 | 26 |
| 25 | 2/11/2019 | 10 | 10 | 20 |
| 26 | 3/11/2019 | 8 | 11 | 19 |
| 27 | 4/11/2019 | 16 | 13 | 29 |
| 28 | 5/11/2019 | 12 | 9 | 21 |
| 29 | 6/11/2019 | 24 | 23 | 47 |
| 30 | 7/11/2019 | 16 | 11 | 27 |
| 31 | 12/11/2019 | 16 | 11 | 27 |
| 32 | 13/11/2019 | 16 | 13 | 29 |
| 33 | 14/11/2019 | 15 | 8 | 23 |
| 34 | 15/11/2019 | 16 | 7 | 23 |
| 35 | 16/11/2019 | 8 | 6 | 14 |
| 36 | 18/11/2019 | 14 | 9 | 23 |
| 37 | 19/11/2019 | 15 | 14 | 29 |
| 38 | 20/11/2019 | 17 | 15 | 32 |
| 39 | 21/11/2019 | 11 | 13 | 24 |
| 40 | 22/11/2019 | 18 | 15 | 33 |
| 41 | 23/11/2019 | 8 | 9 | 17 |
| 42 | 25/11/2019 | 19 | 10 | 29 |

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|----|------------|----|----|----|
| 43 | 26/11/2019 | 13 | 11 | 24 |
| 44 | 27/11/2019 | 14 | 16 | 30 |
| 45 | 28/11/2019 | 10 | 15 | 25 |
| 46 | 29/11/2019 | 19 | 14 | 33 |
| 47 | 30/11/2019 | 18 | 10 | 28 |
| 48 | 2/12/2019 | 21 | 13 | 34 |
| 49 | 3/12/2019 | 18 | 13 | 31 |
| 50 | 4/12/2019 | 20 | 13 | 33 |
| 51 | 5/12/2019 | 16 | 14 | 30 |
| 52 | 6/12/2019 | 14 | 12 | 26 |
| 53 | 7/12/2019 | 15 | 10 | 25 |
| 54 | 9/12/2019 | 18 | 11 | 29 |
| 55 | 10/12/2019 | 12 | 13 | 25 |
| 56 | 11/12/2019 | 17 | 14 | 31 |
| 57 | 12/12/2019 | 20 | 13 | 33 |
| 58 | 13/12/2019 | 16 | 10 | 26 |
| 59 | 14/12/2019 | 9 | 8 | 17 |
| 60 | 16/12/2019 | 19 | 11 | 30 |
| 61 | 17/12/2019 | 13 | 9 | 22 |
| 62 | 18/12/2019 | 19 | 12 | 31 |
| 63 | 19/12/2019 | 24 | 11 | 35 |
| 64 | 20/12/2019 | 15 | 13 | 28 |
| 65 | 21/12/2019 | 12 | 12 | 24 |
| 66 | 23/12/2019 | 19 | 11 | 30 |
| 67 | 24/12/2019 | 12 | 9 | 21 |
| 68 | 26/12/2019 | 19 | 11 | 30 |
| 69 | 27/12/2019 | 11 | 13 | 24 |
| 70 | 30/12/2019 | 13 | 9 | 22 |
| 71 | 31/12/2019 | 12 | 13 | 25 |
| 72 | 6/1/2020 | 21 | 15 | 36 |
| 73 | 7/1/2020 | 17 | 16 | 33 |
| 74 | 8/1/2020 | 23 | 16 | 39 |
| 75 | 9/1/2020 | 22 | 14 | 36 |
| 76 | 10/1/2020 | 20 | 14 | 34 |
| 77 | 11/1/2020 | 15 | 10 | 25 |
| 78 | 13/1/2020 | 22 | 15 | 37 |
| 79 | 14/1/2020 | 14 | 13 | 27 |
| 80 | 15/1/2020 | 22 | 16 | 38 |
| 81 | 16/1/2020 | 14 | 11 | 25 |
| 82 | 17/1/2020 | 10 | 14 | 24 |
| 83 | 18/1/2020 | 7 | 10 | 17 |
| 84 | 20/1/2020 | 16 | 16 | 32 |

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